

**BYLAWS
of the
INTERNATIONAL VISUAL SOCIOLOGY ASSOCIATION
(Rev. 08/2018)**

ARTICLE I. Name and Purpose

- A. The name of this organization shall be the International Visual Sociology Association (IVSA).
- B. The purpose of the International Visual Sociology Association shall be to promote the study, production, and use of visual images, data, and materials in the teaching, research, and applied activities of sociologists and practitioners in related areas. Further, the association shall promote the development and use of still photographs, film, and video appropriate to any branch of sociology.
- C. The association shall be a non-profit organization operated for educational purposes.

ARTICLE II. Membership

- A. Membership shall be open to any persons regardless of citizenship, residence, race, gender or creed, upon payment of dues, who subscribe to the purposes of the association.
- B. The Executive Board may establish multiple categories of membership and shall set the dues for each category. Honorary memberships may be awarded by election of the Board. (Honorary members shall not be eligible to vote or hold office nor will they be liable for the payment of dues.)

ARTICLE III. Officers and Executive Board

- A. The officers of the association shall consist of the President, Vice-President, Treasurer, Editor of the association journal, President Elect, Technology Advisor, and nine (9) Board members. At least four (4) board members must be from countries other than the United States and Canada. The duties of the officers shall be those ordinarily associated with their titles and established by the parliamentary authority of the association.
- B. The officers listed in paragraph IIIA shall constitute the Executive Board, which, with the advice and consent of the membership, may exercise all the powers of the association. The President shall be the presiding officer of the Board.

- C. The Executive Board shall meet at the time of the association's annual meeting, and at any other such times as needed on call of its Chair or at the request of at least three of its members. Meetings outside the annual meeting will be conducted "virtually" using whatever technology is available at the time and suitable for an open discussion of issues facing the organization.
- D. The Executive Board shall be empowered to accept property and monetary contributions, and to collect dues and expend funds to further the purposes of the association.
 - a. An IVSA committee has been established to oversee the Rieger Fund. The Committee includes the IVSA President, Treasurer, one board member, and two IVSA members who are not board members. The responsibility of the IVSA Rieger Fund committee will be to oversee the Fund and report on its status. The Rieger Fund would sponsor a Student Paper Award (film, video, etc.), The Rieger committee is similarly empowered to establish additional funds to support a Book Award, and other scholarships or support.
 - b. A Rieger Student Paper Award committee has also been established. The committee shall consist of the IVSA President, one board member, two IVSA members who are not board members (one should be a student), and the Editor of Visual Studies. This committee shall judge student papers and make awards in keeping with the Rieger Award Committee.
- E. The President and Vice-President shall be elected for a term of three (3) years. In the third year of the President's term an election shall be held for the position of "President Elect." The President Elect will serve on the board ex-officio and work with the outgoing President to assure continuity. The nine (9) board members will be elected for three-year terms. New board members will be elected each fall following the annual meeting. The three-year terms of office of all positions will begin at the Business Meeting of the Annual Conference following the election. Board members elected in the fall election will become "Board Members Elect." They will receive board communications during this time but will not be eligible to vote. They will be invited to the board meeting preceding the annual meeting and will be eligible for a travel stipend to attend the meeting as "Board Members Elect." Board members and officers are agreeing to attend at least two (2) annual meetings during their three-year term of office.
- F. The Executive Board shall establish and oversee the nomination and election process for the elected offices of the association, which shall be filled either by electronic or mail ballot of the membership.

- G. The Editor of the association Journal shall be nominated by the President and approved by the Executive Board. The Journal Editor will serve a term of 3 years.
- H. The Technology Advisor shall be nominated by the President and approved by the Executive Board. The Technology Advisor will serve a term of 3 years.
- I. The Treasurer of the association shall be elected for a three-year term. The Treasurer will be accountable to the Financial Oversight Committee (constituted from the Board).
- J. The Business Manager reports to the Treasurer. The Business Manager is recruited and hired by the Board. The Business manager facilitates IVSA financial and administrative responsibilities, including taxes, reports for legal purposes (e.g., annual not-for-profit filing and renewal with Internal Revenue Service, payments to international members of IVSA and to other organizations, and other related issues). The Business Manager is not involved in policy discussions or decisions.

ARTICLE IV. Meetings

- A. The annual meeting of the association shall be held on a date fixed by the Executive Board. Plans will be made to set date and place three years in advance. The President shall notify the association members of the date and place and theme of the annual meeting, such notice to be sent at least ninety (90) days prior to the scheduled meeting date. The date and place of the annual meeting shall also be published in the association journal.
 - a. Whereas the annual meeting has consistently taken place in July or early August, and whereas most new members are recruited at the annual meeting, the term of membership is set at one year from July 31st.
- B. Special meetings of the association may be held on call of the President, at the request of the Board, or upon written petition of at least twenty percent of the members. Members shall be given at least ten (10) days notice of any special meetings, with the purpose of the meeting to be stated in such notification.
- C. The number of members in attendance at a duly called meeting shall constitute a quorum.

ARTICLE V. Committees

- A. The program presented at annual meetings of the association shall be arranged and supervised by a Program Committee appointed by the President,

- B. The publications of the association shall be supervised by a Publications Committee appointed by the President and consisting of two association members, designated associate editors, and the Editor of the association journal, who shall serve as chair.
- C. Recruitment of members shall be carried out by a Membership Committee appointed by the President and consisting of at least two members of the Board and the Vice-President who shall serve as chair.
- D. The President may appoint other standing or special committees as deemed necessary to carry out the work or to achieve the objectives of the association.
- E. The President shall be an ex-officio member of all committees.

ARTICLE VI. Parliamentary Authority

- A. The parliamentary authority for the association shall be the current edition of ROBERT'S RULES OF ORDER, which shall govern in all cases except where inconsistent with these Bylaws and any special rules of order the association may adopt.

ARTICLE VII. Adoption and Amendment of Bylaws

These Bylaws shall be adopted by majority vote and, thereafter, may be amended at any meeting of the Association or by an electronic ballot by a two-thirds majority, provided that notice of pending amendment has been given via email to all active members of the Association.